**Proposal to Host the 9th African Population Conference in 2023**

**Introduction**

The Union for Africa Population Studies (UAPS) is a Pan-African not-for-profit organization established through the initiative of the United Nations Economic Commission for Africa (UNECA) by the Third General Conference of African Demographers, Statisticians and Planners held in Addis Ababa in March 1984. UAPS promotes the scientific study of population and application of research evidence in development planning in Africa.

Every four years, UAPS organizes the African Population Conference (APC). The first African Population Conference was held in 1988 in Senegal, and the second was divided into 4 sub-conferences held in Kenya (1990), Burkina Faso (1991), Botswana (1992) and Côte d’Ivoire (1993). The third conference took place in South Africa in 1999; the fourth was in Tunisia in 2003, the fifth in Tanzania in 2007, the sixth in Burkina Faso in 2011, the seventh in South Africa in 2015 and the eighth in Uganda in 2019 (report can be downloaded here [8th APC Report](https://uaps-uepa.org/wp-content/uploads/2020/12/8th-APC-Report-UAPS-English-WEB.pdf)).

A conference of this magnitude is impossible to organize without the support of a host government hence it is usually held in collaboration with a host country institution. Both UAPS and host country commit themselves to significant financial and administrative responsibilities by agreeing to organize the conference. Please see the APC manual [here](https://uaps-uepa.org/wp-content/uploads/2021/09/African-Population-Conference-Manual.pdf).

***UAPS is therefore inviting for submission of proposals for countries to host the next African Population Conference. Proposals to organize the conference may be made by a single institution or a collaborative group of institutions in a given country. Proposals must identify the formal organization extending the invitation and its capabilities and designate the person or agency responsible for communications with the UAPS Secretariat.***

UAPS will review proposals from potential host countries and make an informed decision based on conference facilities available, hotels, flight connections, tourism and entertainment, a draft budget and fundraising plan. A formal visit to all or some of the potential host countries may be necessary before a final decision is made. In this era of COVID 19, UAPS may make adjustments to the APC by making it a hybrid (a small number of people attending physically with the majority attending the conference virtually) or making the whole conference virtual. Thus, any institution willing to host the conference should also consider their capability to host a virtual conference.

**To submit a proposal, kindly review the manual for APCs, fill the form below and send to** the UAPS Vice-President at nmadise@uaps-uepa.org and copy uaps@uaps-uepa.org and dbeguy@uaps-uepa.org.

Please submit your proposal **no later than 31st March 2022**.

**Host Country Proposal – 9th African Population Conference**

|  |
| --- |
| **Submitted by:**  |
| **Name** |  |
| **Address** |  |
| **Phone number** |  |
| **Email address(es)** |  |

|  |
| --- |
| **A. Host Information**  |
| **Country** |  |
| **Host Institution(s)** |  |
| **Address of host institution(s)** |  |
| **Email of Contact person(s)** |  |

**Criteria for conference facility**

The National Organizing Committee – NOC (consisting of leadership and membership of host institution(s) and representatives from other departments (if necessary)) is expected to make arrangements for and cover the costs of a conference facility that has a large auditorium that can accommodate up to 2000 participants and enough side rooms for sessions that will run over a 5-6-day period (the length of the Conference will be determined by the IOC) and that provides the facilities as stated **on page 5 of the African Population Conference manual** (See [APC manual](https://uaps-uepa.org/wp-content/uploads/2021/09/African-Population-Conference-Manual.pdf) for further details).

**Considering the criteria listed in the APC manual, provide details of at least three (3) facilities which can hold the next African Population Conference.** (*The location of the facility preferably, should not be so far from the country’s international airport.*)

|  |  |  |
| --- | --- | --- |
| **B.**  | **Name of facility** | **Location (Town/City)** |
| **Conference facility****(***Provide web link to facility if available***)** | **A.** |  |
| **B.** |  |
| **C.** |  |

|  |
| --- |
| **C. Accommodation facilities (hotels, guest houses) near conference facility (provide web link if available)** |
| **Facility A** | **Facility B** | **Facility C** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Provide a list of some tourist sites (or entertainment venues) near conference venue.**

**Estimated Contribution by Host Country**

The NOC of the host Country and UAPS share financial and organizational responsibilities. As a general rule, the NOC arranges local logistics and pays for all local costs associated with the Conference venue as well as costs associated with preparatory meetings of the International Organizing Committee held in the host country including travel costs of IOC members. The NOC is also requested to support the registration fees of 100-150 young participants on the regular scientific programme. The NOC should also manage relations with the local press.

Other expenditures include the cost of local transportation; depending on airport facilities, location of conference venue and hotels, it may be necessary to provide shuttle services to convey participants between these places.

It is important to seek funds to provide simultaneous interpretation between English and French. *The NOC may wish to provide simultaneous interpretation into the language of the host country. If so, it would have to cover the costs of that added interpretation in their entirety.*

**With the explanation above, please provide estimated contribution by the host country (government) towards the 9th African Population Conference.**

|  |
| --- |
| **D. Budget Estimate (attach as Excel document and provide relevant narrative)** |

**Also provide a list of secured and potential donors (in host country) to support the bid and/or a fundraising plan.**

|  |
| --- |
| **E. General comments (reasons why your country should be selected as the host – 3 pages maximum)** |

Thank you for submitting a proposal. You will hear from us soon.